

Kingdom Over Culture

New Life Woman's Recovery Home

Transitional Housing Process, Contract, and Application

Application Process:

1. First, read over the Program Goal, Objectives, Intentions, and the Required Participant, Commitments, and Guidelines. Then, consider if you would like to commit to and participate in our program. Let us know if you have any questions or need any clarification.
2. Once you decide if we are a good fit for your current needs, you can fill out the Residential Program Application for consideration, located at the end of this packet, and set up an interview.
 - This entire package must be signed, initialed, and turned in with the application. A confidentiality agreement and photo/video release must be agreed to and signed as well.
3. After the interview the Director and the Board will decide if you are a good candidate for our program.
 - At the point you are accepted into the program and you agree to commit to all the guidelines and requirements we can start intake.

Intake Process and Guidelines:

1. Once you arrive a drug and alcohol test are given. Participant must be ready to stop using drugs and alcohol and stay sober. We cannot take in people who are not already on a path of not using drugs and alcohol, even if it is just mentally. Must be able to pass a drug test within 7 (to 30 – THC) days and alcohol test within 3 days or your contract will be terminated.
 - Some people may need to go to detox and or intense rehab prior to entering our program. Some drugs require medical attention during detox which is beyond what we are equipped to do.
2. Personal Property: participant and all property will be searched prior to bringing anything in the house. No drugs, weapons, alcohol, or any other paraphernalia allowed (includes torches); No demonic/witchcraft materials; No pornographic materials! If you bring in drugs Oconee Narcotics will be called to deal with the situation and you will lose your opportunity to participate in our program.
 - Only bring in necessities. Cannot bring in everything you own.
 - Each participant will be sharing a small bedroom with another participant. You get half a dresser and half of the closet and under your bed to store personal items.

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- Not allowed to have people deliver property to the house once you move in. Bring what you need when you come. The program can help you get any needed items, within reason.
- Laundry – all fabric items must be washed upon arrival.
- Person and items to be checked for lice, bed bugs, fleas, and roaches.
- 3. Tour property, assign room, introduction to roommate
- 4. All prescriptions and OTC medicine collected and managed by NL Staff. See list of medications we do not accept.
- 5. Phones, tablets, laptops are all turned in. Need to have a list of important numbers.
- 6. Go over contract, rules and regulations, come into agreement.
- 7. Participant then given time to get settled. Over the next few days, we will start assessments, goal setting, creating a personal schedule, and intake paperwork.
Participation to start immediately.
- 8. Each participant will work through phases to advance through the program to graduation. We will go over the phases once you are settled.

There is an initial 21-day stabilization period where your ability to fit into the program is evaluated. Privileges/liberties will be very limited while you focus on getting familiar with the program, required daily paperwork, schedules, meetings, and other participants. During this time, you will not be allowed to have a personal phone nor allowed to use other participants' phones. No social media. You will be able to start looking for work after this period – working a full time job is mandatory. Non-toxic sober family visits allowed, at the house, after 21-day stabilization period; Saturday or Sunday only, after planned program activities.

Your 60-day probation period starts the day you graduate the stabilization period. After this probation period your case and progress will be reevaluated. You will be allotted more liberties/privileges as you achieve your goals. You will be able to get your personal phone back once you find a job and start work. Social media will not be allowed.

Mission Statement, Program Goal, Objective, and Intentions:

Mission Statement: New Life is a woman's transitional sober living home that is focused on helping women recover from their past and transition into a new life. Participants who agree to our guidelines must be willing to let the old go.

Our goal: Create a Kingdom (Christ Centered) environment for women who desire a place to reset so they can transition into a better lifestyle and future. Our program is designed to provide not only the community and education, but also the resources needed to move up in life. This is absolutely a Christ centered program and will have Christ centered teachings and mandatory studies.

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Our objective: Facilitate and empower women so they can become sober, independent, productive citizens. We will do this by offering programs and resources, which will include, but are not limited to:

1. Access to stable sober living quarters, 2 participants to a room. No more than 6 in the house at a time.
2. Life Skill classes/teachings
3. Facilitate finding and keeping gainful employment; as well as transportation.
 - i. Will help get documents needed to work after 7 successful days into the stabilization phase.
 - ii. Will help get driver's license, pending program progress assessment.
4. Facilitate further education, if desired and appropriate. This cannot interfere with work nor the program schedule and requirements. Must be in Phase 3.
5. Exposure to positive community relationships and activities.
6. Learn how to help others and give back through community service
7. Help layout goals, new desires, and new hobbies
8. Celebrate Recovery
9. Participate in the local NA and FAVOR programs
10. Facilitate Family Restoration, as much as possible
11. Incentive Program
12. Access to doctors, dentists, councilors, and mental health care providers, etc.

Kingdom Over Culture intends to:

1. Treat you with honesty and respect.
2. Not have partiality toward participants. Everyone is on equal terms.
3. Keep all your personal information private.
4. Deal with each situation with grace, love, and compassion.
5. To honor the opportunities listed in this package.
6. And to walk this journey with you, pressing for long term success, always hoping for, and seeing the best.

Participant Basic Expectations, Commitments, and Guidelines:

New Life is not a homeless shelter, hang out, hospital, disability center, mental health center, sorority house and it is most definitely not a place to be just because you do not have another place to go. This is a program and you are here voluntarily and are willing agreeing to follow the program rules, requirements, and regulations as well as work the program.

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During your time here at New Life Women's Recovery home you agree to commit to letting go of toxic people, places, old death talk, memories, movies, music, etc. NL staff is not here to convince you of anything. You need to come in agreement to let it all go or your contract will be terminated. One of the biggest goals in sobriety is to let go of the old garbage. Yes this will take time and work but it is your willingness that matters.

You are expected to give your best and have open clear HONEST communication at all times. Where we are, there is no reason to lie, and if you are going to lie, you are wrong. This needs to be addressed. You are here because you want help so you must commit to following the program. Failure to comply with rules, expectations, guidelines, goals, objectives, schedule, tasks, and so on shows you are not interested in being in a program where you are required to do certain things.

Participant Program Costs

Program Fee: \$150 a week, due on Friday. This includes living space, water, electricity, internet access, transportation to work, personal hygiene items (within reason), basic household items, and access to our program, which includes transportation to classes, meetings court, probation, BHS, work; access to class materials, supplies, and more.

Intake Fee: \$350 (non-refundable) paid prior to intake. Arrangements can be made if you qualify for financial hardship. **Payments:** to be made to KOC ministry.

Sobriety: Participants are required to get and stay sober, which includes no drugs or alcohol, no controlled nor habit forming medications, prescribed narcotics; no Klonopin, Xanax, Adderall, Ambien, diet pills/shots, NO 5-hour energy, no gabapentin, etc.; no delta 8, 9, or 10. No vape pens/THC in any form, no CBD, Kratom.

LIMITED ENERGY DRINKS: No more than 5 'energy drinks' in the 7-day week.

Drug and Alcohol Test, Searches: Participants will be required to submit to random drug and alcohol tests, to remain qualified for the program. Random searches of property and person should be expected at any time.

1. All mail and property brought to the house will be opened and searched prior to being brought into the house and given out to participants.
2. Upon any refusal of a drug test, alcohol test, or search the participant's contract will be terminated.

Relationships: Participant will refrain from being in and entering in any 'relationships' while in the program. Violation of this rule is grounds for contract termination.

- It is a standard that people in recovery are not to be in nor start intimate relationships the first year of sobriety.

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- No participant will be allowed to talk on the phone with people where an intimate relationship is in question, active, or old. While in recovery everything gets put on hold while you take personal time to rebuild yourself and life.

Surveillance: Property and common living areas have working surveillance to monitor activity for the safety of the household.

House Rules: Basically, our house rules are do unto others as you would do unto you. Do not do anything you do not want to get caught doing. If it is not yours do not touch it. If you break it, you buy it. If you make a mess clean it up. Be helpful and thoughtful of others. If you see something, say something. It is your responsibility as a participant and resident of the house to protect the house and the people in it, which includes leadership.

At NL there are **NO** cliques, no excluding members of the house, no partiality, and no old grudges to be brought into the house. Leave all that garbage behind so you can grow and give others opportunity to grow as well.

Stealing and fighting of any kind are both grounds for termination and will require immediate dismissal.

If you are caught with drugs on this property or caught trying to bring drugs to the property Oconee County Narcotics will be called to deal with the situation.

New Life is not a homeless shelter, a hang out, a sorority house, a hospital, disability center, mental health center, and it is most definitely not a place to be just because you do not have another place to go. You must want to be in a program to have a bed here.

This is a program and you are here voluntarily and are willing agreeing to the program rules, requirements, and regulations as well as work the program. Participants are choosing to participate and live in an in-patient treatment program. You do not get to decide if you are going to do what you are asked to do, told to do, or what is planned to do, etc. Failure to comply with rules, expectations, guidelines, goals, objectives, schedule, tasks, and so on shows you are not interested in being in a program where you are required to do certain things.

Program Confidentiality: Everyone in the program must keep program and participant information confidential. We are not allowed to talk to outsiders about anyone in the program.

- Participant's medications are confidential, do not talk to others about your prescribed medications.
- Spreading program and or participant business around town is grounds for terminating your contract.

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Graduation: This program has a flex timeline for graduation. Some participants may only need 6 months and other may need 9 months. Once the assessment and goals are written, the proposed graduation date will be set. Then an exit plan is to be developed.

NL will monitor and manage infractions with negative consequences such as fee and probation type penalties, as well as confiscate phone, limit visits, privileges, and liberties if immediate termination is not necessary. Time may be restarted if necessary.

New Life is a transitional sober living treatment program. The participant is not renting the space and is not seen as a tenant by law. You will be a participant in a program. If there are any reasons to terminate your contract you will be notified and required to leave the property with your personal property. **By signing this contract, you agree that if the contract is terminated that you will leave and if you do not leave you understand and agree that we will be forced to call law enforcement to remove you from the property immediately.** If you leave without any of your property then you forfeit it, regardless of what the 'property' is. KOC reserves the right to discard of it. We are not able to store any personal property.

Applicant Signature: _____

Print Name: _____

Date: _____

Administration Signature: _____

Administration Print: _____

Date: _____

Permission/Consent: In signing this contract you consent to KOC/NL using any pictures/videos taken while participating in the program for printing, promotional, and social media publishing.

Signature _____ **Date:** _____

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Residential Treatment Program Application

Date: _____

Personal Information:

***6 to 9-month program**

Full Legal Name: _____ Prefer to be called: _____

Phone #: _____ Email: _____

Date of Birth: _____ Place of Birth: _____

Do you have a DL: _____ SCDL# _____

Do you have your SS card: _____

Last Permanent Address: _____

Current Address: _____

Marital Status: _____ Spouse Name: _____

Children: DOB/Age/Gender/Location: _____

Emergency Contact: _____ Relationship: _____

Emergency Contact: _____ Relationship: _____

Employment Status: _____ How long? _____

Employment History: _____

Education Details: _____

Military Service? _____ Details: _____

Any special training or skills? _____

Criminal History: _____

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Any Open Warrants? _____ Explain: _____

Currently on Probation? _____ Parole? _____ Time Left? _____

Officer's Name & Contact: _____

Sex Offender Status: _____ Officer's Name & Contact: _____

Heath Conditions: _____

Current Doctor: _____

** Current Medications: _____

** Allergies: _____

Have you been to rehab and or detox before, where? _____

Explain, include outcome: _____

List history of dependencies (alcohol, drugs, inhalants, pills, other): _____

Current use or treatment: _____

List of dangerous locations for you: _____

List of dangerous people for you: _____

Religious/Faith Affiliation: _____

Do you consider yourself practicing? _____

References: 2 References: family, co-worker, boss, or close friend who knows you well enough to comment on your honesty and integrity:

1. Name, relationship, address, contact # _____

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2. Name, relationship, address, contact # _____

Reason for applying for program: _____

Three immediate goals you intend on accomplishing: _____

****Write a one-page essay** (*applications without essay will not be considered*) about yourself, goals (short and long term), known issues, areas where you struggle, areas you excel, and anything else you would like us to know about you as we consider your application.

Transitional Housing Guidelines Contract

This document is a legal binding contract between the participant/client and Kingdom Over Culture, LLC. Any infractions of these rules, guidelines, requirements, or commitments are grounds for immediate removal. Grace can be administered by the Director on a case-by-case basis.

All statements above are true to the best of my knowledge. I understand that any false statements will result in automatic denial and possibly immediate dismissal.

By signing this document/contract, I, _____, understand and agree that I am signing up to participate in a substance recovery and transitional living treatment program. I am not in a landlord tenant relationship with New Life nor Kingdom Over Culture, and any infraction subjects me to possible immediate dismissal by the administration. If this happens, I will have to leave immediately with all my personal belongings. I understand that if I refuse to leave law enforcement will be called to escort/remove me from the property without court proceedings.

I have read the above rules/guidelines/regulations/expectations and **agree to all the terms** presented and **agree to abide by them**. I understand that any violation of these guidelines/contract will be reported to KOC and could result in immediate termination of this agreement and my living quarters.

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Your signature is an agreement that you clearly understand the requirements and that this is a legally binding contract.

Participant Signature: _____

Participant Print: _____

Date: _____

Administration Signature: _____

Administration Print: _____

Date: _____

OFFICE:

{Get before/current photo of participant}

{Add copy of ID to file}

{Use Interview Participant Sheet for Interview}